

Getting an ID/Library Card

To use the Webster-Eden Library System or the Webster University Fitness Center facilities, students, staff and faculty members must obtain an ID card from the Webster University Public Safety Office and have a barcode label attached at Emerson Library.

To obtain a library/fitness center card:

1. Have the Eden Registrar sign a copy of the [Webster University ID Card Request Form](#) to confirm that you are currently registered as a student or are employed by Eden Theological Seminary..
2. Go to the Webster University Public Safety Office, 572 Garden Ave. ([see map](#)) and request a card. As of August 2013, IDs may be obtained Monday - Saturday, 8am - 10pm; click here to check for the latest hours.
3. Bring the following items with you:
 - a. Government-issued photo ID
 - b. Signed [Webster University ID Card Request Form](#)
4. Take your ID card to the 1st Floor Service Desk at Emerson Library, Webster University, and ask to have a barcode label attached and your personal information added to the Library's patron database. Current hours are available on the Webster Library website.

To update your library/fitness center card:

Once you have an ID card, your library privileges will be reactivated each semester you are enrolled or your employment at Eden continued.

In order to use the Webster Fitness Center, you will need a sticker on your ID card for the current semester. To obtain a current semester sticker for use of the fitness center, you will need to do the following each semester you wish to use the fitness center:

1. Obtain a signed copy of the [Webster University ID Card Request Form](#)
2. Go to the Webster University Student Center Upper Level Information Desk ([see map](#)) during open hours (hours available at: <http://www.webster.edu/uc/>).
3. Bring the following items with you:

- a. Webster ID card
- b. Signed [Webster University ID Card Request Form](#)

Lost card:

If you lose your ID card, it can be replaced at the Public Safety Office by following the steps for obtaining a library/fitness center card above. There is a \$15 replacement fee for a lost ID card, payable at the Public Safety Office.

Contact information:

Michelle Wobbe, Eden Registrar
Phone: 314-918-2599 (toll-free: 800-969-3627)
Email: mwobbe@eden.edu

Michael Boddy, Director of Luhr Reading and Reference Library
Phone: 314-252-3130 (toll-free: 877-961-3336)
Email: mboddy@eden.edu

Webster University Public Safety Office
Phone: 314-968-7430
Email: idcards@webster.edu

Webster University Center
Phone: 314-968-7105